Supervisory Skills Certificate
KnowledgeLink Registration Guideline

Step 1. Follow this [LINK](#). To open the curriculum page.

Step 2. Click on "Self Assign curriculum" on the top right.

Step 3. Once your curriculum is assigned, you will see the status has changed to “Self Assigned”. Once this happens you will be able to register for the individual classes (see step 4).
Once in the Supervisory Skills Curriculum Page, you will be able to see the classes you must register for in order to complete the Supervisory Skills Certificate. You will receive an email confirming your registration from KnowledgeLink when you sign up for a class.

To Register for the classes:

**Step 4.** Locate the class you would like to enroll in and select “Register Now”
Step 5. You will be directed to the registration page. You may notice some courses have two options to register for. **Please make sure you register for the class specifically offered for the Supervisory Program.** You can do so by either:

a. Checking the description of the scheduled offering
   OR
b. Using your course date handout to verify dates.

Once you have identified your program's date, select “Register Now”
Step 6. You will be redirected to the confirmation page. Here you can add any comments regarding your registration if you like. If all the information looks accurate, select “Confirm”.

Step 7. You will then see your completed registration.